

**Virginia Wing, Civil Air Patrol**  
**Local Maintenance and Bank Deposit/Withdrawal**

Date:	Aircraft:	Unit:	Tach:	Hobbs:
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**Part I : Work Completed**

The following work has been completed \_\_\_\_\_

Members who worked on A/C: \_\_\_\_\_

**Part II:**

I request \_\_\_\_\_ Hours be banked in the above units name for the work performed above:

\_\_\_\_\_  
Unit Commander

**Part III: Request to Use Banked Flying Time**

In lieu of payment for non funded flying the \_\_\_\_\_ withdraws \_\_\_\_\_ Hours  
(Unit)

(each hour = \$20) from our bank time. Total dollar value \$ \_\_\_\_\_

\_\_\_\_\_  
Unit Commander

**Part IV: Wing Use Only**

\_\_\_\_\_ Hours Banked Time Deposited      Approved by \_\_\_\_\_ Date \_\_\_\_\_

+ \_\_\_\_\_ Hours Prior Banked Time

- \_\_\_\_\_ Hours Bank Withdrawal      Approved by \_\_\_\_\_ Date \_\_\_\_\_

= \_\_\_\_\_ Hours Balance Bank Time

**Instructions:**

**Units:**

To Deposit time: Enter date, aircraft number, tach and hobbs time. Complete Part I with work done listing the type of work, (i.e. oil change, preventative maintenance, annual, 100 hour inspection, component change) and members who worked on the aircraft. The Unit Commander will complete and sign Part II and forward this form to Wing DO. When the time is approved a copy will be returned to the unit with the total bank time shown in Part IV.

To Withdraw time: Complete Part III and send to Wing DO in lieu of payment for non funded flying time. If bank time is insufficient Wing will notify the Unit to forward necessary additional funds for the maintenance charge.

**Wing:**

Return a copy to the Unit of this form with part IV completed or notify the Unit electronically of action. Forward a copy of this Form with Wing Form 13 to the Finance Officer on all withdrawals.

VA Wing Form 15 (31 JAN 02)